#### § 1620.39

#### §1620.39 Notices.

(a) Federal agencies who are employers of record of any individuals covered by §1620.30 of this part must notify employing authorities and affected employees of the application of these regulations no later than 30 days from their publication date.

(b) Each employing authority must notify the Board no later than 60 days from the publication date of these regulations that it employs individuals covered by \$1620.30 of this part. Entities which become employing authorities after the publication date of these regulations must provide the Board with this notice within 60 days of employing an individual covered by \$1620.30 of this part.

#### §1620.40 Other regulations.

Employing authorities and individuals covered by §1620.30 of this part are governed by the regulations in chapter VI, title 5, Code of Federal Regulations, to the extent that those regulations are not inconsistent with this subpart.

### Subpart D—Certain Civil Service Retirement System Employees

Source:  $53\ FR\ 10041,\ Mar.\ 28,\ 1988,\ unless$  otherwise noted.

### §1620.50 Scope.

This subpart applies to any individual who is participating in the Civil Service Retirement System as a result of a provision of law described in section 8347(o) of title 5, United States Code.

### §1620.51 Definitions.

As used in this subpart the terms—

- (a) *Employing authority* means that organization that employs an individual covered by §1620.50 of this part and which has authority to make personnel compensation decisions for such employees; and
- (b) *Participating* means paying contributions to the basic annuity under the Civil Service Retirement System.

# §1620.52 Deadline for employing authority to begin employee contributions; notice to Board.

An employing authority must begin making contributions from an employee covered by \$1620.50 of this part no later than the pay period following its acceptance of the employee's election form. These contributions must be made to the Board's Recordkeeper. The employing authority must notify the Board no later than 60 days from the publication date of these regulations that it employs individuals covered by \$1620.50 of this part.

# § 1620.53 Initial election period for employees.

Employees who are covered by §1620.50 of this part must be permitted to file an election form with the employing authority identifying the amount, if any, of their contribution to the Thrift Savings Plan at any time before the expiration of 60 days after the publication date of this subpart. Any employee who was eligible to participate in a prior election period, but was denied the opportunity to do so, must be given the opportunity to make any election which he or she could have otherwise made in 1987 or 1988.

## § 1620.54 Retroactive employee contributions.

Employees participating in the Civil Service Retirement System shall be allowed to make, on a retroactive basis, all employee contributions for eligible periods of service with the employing authority unless these employees have already had the opportunity to make contributions to the Thrift Savings Plan for these periods of service. Retroactive employee contributions shall be made in accordance with the procedures described in §1620.36 of this part.

# §1620.55 Computing percentage of basic pay.

When the employing authority computes a percentage of basic pay to determine the amount to be contributed to the Thrift Savings Fund, the rate of basic pay to be used must be the same as that used in computing any amount that the individual involved is otherwise required to contribute to the Civil Service Retirement and Disability